

Non-Academic Program Workspace Template

Community Development Institute - Department

Created on: 04/15/2020 10:33:00 AM WPST

Last Modified: 06/16/2021 06:51:29 AM WPST

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General Information (Non-Academic Program Workspace Template)

Standing Requirements

NMC MISSION STATEMENT & ESIP (COLUMN 1 OF THE 5-COLUMN MODEL)

NMC Mission Statement: Northern Marianas College, through its commitment to student learning, provides high quality, affordable and accessible educational programs and services for the individual and people of the Commonwealth. ESIP for Community Development Institute: The mission of the Community Development Institute is to increase lifelong learning on campus and in the community by providing services to meet the needs of the various communities served through the Workforce Development and Certificate Training Program, the Community Service and Personal Enrichment Program, and the Extended Degrees and University Partnership Program in support of the Northern Marianas College mission.

OUTCOMES (COLUMN 2 OF THE 5-COLUMN MODEL)

CDI 9.29.20

AUO 1

To provide quality workforce development courses and training opportunities to the public, government, and private businesses.

Mapping

No Mapping

Community Development Institute - Department Outcome Set

AUO 1

To provide workforce development courses and certificated training opportunities to the public, government, and private businesses.

Mapping

No Mapping

AUO 2

To promote courses and training opportunities to the public, government, and private businesses.

Mapping

No Mapping

AUO 3

To provide well organized coordination and facilitation services that meet the needs of our participants and instructors.

Mapping

No Mapping

2020-2021 Assessment Cycle (2018-2019 Assessment Cycle)

MEANS OF ASSESSMENT AND SUCCESS CRITERIA (ASSESSMENT PLAN)

Mission Statement

NMC Mission Statement: Northern Marianas College, through its commitment to student learning, provides high quality, affordable and accessible educational programs and services for the individual and people of the Commonwealth. ESIP for Community Development Institute: The mission of the Community Development Institute is to increase lifelong learning on campus and in the community by providing services to meet the needs of the various communities served through the Workforce Development and Certificate Training Program, the Community Service and Personal Enrichment Program, and the Extended Degrees and University Partnership Program in support of the Northern Marianas College mission.

Measures

Community Development Institute - Department Outcome Set

Outcome

Outcome: AUO 1

To provide workforce development courses and certificated training opportunities to the public, government, and private businesses.

Measure: Individual Skills Training Survey

Indirect - Survey

Details/Description:	CDI Individual Skills Training Survey supported with data analysis through Google doc. Students who complete the training will respond in a survey agree or strongly agree to items designed to assess the quality of the training.
Acceptable Target:	80% of students who complete the training will respond in a survey agree or strongly agree to items designed to assess the quality of the training.
Ideal Target:	90% of students who complete the training will respond in a survey agree or strongly agree to items designed to assess the quality of the training.
Implementation Plan (timeline):	CDI Evaluation Forms are given upon completion of the skills training and compiled and evaluated each year in October for the prior year (October 1 through September 30).
Key/Responsible Personnel:	Director of CDI: Arthur De Oro. Program Coordinator: Diana Hocog.

Measure: Training Evaluation

Indirect - Survey

Details/Description:	CDI Training Evaluations are supported with data analysis through Google doc. Students who complete the training will respond in a survey agree or strongly agree to items designed to assess the quality of the training.
Acceptable Target:	80% of students who complete the training will respond in an evaluation agree or

	strongly agree to items designed to assess the quality of the training.
Ideal Target:	90% of students who complete the training will respond in an evaluation agree or strongly agree to items designed to assess the quality of the training.
Implementation Plan (timeline):	CDI Evaluation Forms are given upon completion of the training and compiled and evaluated each year in October for the prior year (October 1 through September 30).
Key/Responsible Personnel:	Director of CDI: Arthur De Oro. Program Coordinator: Diana Hocog.

Outcome: AUO 2

To promote courses and training opportunities to the public, government, and private businesses.

No measures specified

Outcome: AUO 3

To provide well organized coordination and facilitation services that meet the needs of our participants and instructors.

No measures specified

SUMMARY OF DATA COLLECTED AND USE OF RESULTS (ASSESSMENT FINDINGS OR COLUMNS 4 & 5 OF THE 5-COLUMN MODEL)

Finding per Measure

Community Development Institute - Department Outcome Set

Outcome

Outcome: AUO 1

To provide workforce development courses and certificated training opportunities to the public, government, and private businesses.

Measure: Individual Skills Training Survey

Indirect - Survey

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Findings for Individual Skills Training Survey

Summary of Findings:	<p>The data collected below is specific to the Master's program through Framingham State University.</p> <p>Cohort 14 has 19 students enrolled and will complete their Master's degree in the Fall 2021. We are in the phase of recruiting students for cohort 15 and depending on the number of applicants, we will begin the cohort simultaneously with cohort 14. If not, we will push the start date for cohort 15 to Spring 2022.</p> <p>This data is collected from a survey given to participants who attended the child care development fund training.</p> <p>Before training, participants rated their knowledge of Health and Safety as 3 students reported their knowledge as fair and 8 reported satisfactory and after the training, 0 students reported their knowledge as fair, 11 students reported their knowledge as only Satisfactory and 5 as Excellent. 16 out of 20 students filled out the survey.</p>
Results :	Acceptable Target Achievement: Met; Ideal Target Achievement: Exceeded
Recommendations:	<p>Based on student survey, students prefer the online courses vs. face to face.</p> <p>Continue to do surveys to assess the participant before the training and after the training to measure growth.</p>
Reflections/Notes:	In the past this program has been a face to face program but since the pandemic, it has turned into a full online program.

Measure: Training Evaluation
Indirect - Survey

Details/Description:	CDI Training Evaluations are supported with data analysis through Google doc. Students who complete the training will respond in a survey agree or strongly agree to items designed to assess the quality of the training.
Acceptable Target:	80% of students who complete the training will respond in an evaluation agree or strongly agree to items designed to assess the quality of the training.
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Implementation Plan (timeline):	CDI Evaluation Forms are given upon completion of the training and compiled and evaluated each year in October for the prior year (October 1 through September 30).
Key/Responsible Personnel:	Director of CDI: Arthur De Oro. Program Coordinator: Diana Hocog.

Findings for Training Evaluation

No Findings Added

Outcome: AUO 2

To promote courses and training opportunities to the public, government, and private businesses.

No measures specified

Outcome: AUO 3

To provide well organized coordination and facilitation services that meet the needs of our participants and instructors.

No measures specified

Overall Recommendations

No text specified

Overall Reflection

No text specified

OPERATIONAL PLAN (THIS IS WHERE YOU CAN LINK AN OUTCOME TO AN ACTION PLAN WITH OR WITHOUT A SPECIAL BUDGET REQUEST.)

STATUS REPORT (THIS SIMPLY STATES THE STATUS OF YOUR OPERATIONAL PLAN.)

2021-2022 Assessment Cycle (2018-2019 Assessment Cycle)

MEANS OF ASSESSMENT AND SUCCESS CRITERIA (ASSESSMENT PLAN OR COLUMN 3 OF THE 5-COLUMN MODEL)

SUMMARY OF DATA COLLECTED AND USE OF RESULTS (ASSESSMENT FINDINGS OR COLUMNS 4 & 5 OF THE 5-COLUMN MODEL)

USE OF RESULTS

STATUS REPORT

OPERATIONAL PLAN (THIS IS WHERE YOU CAN LINK AN OUTCOME TO AN ACTION PLAN WITH OR WITHOUT A SPECIAL BUDGET REQUEST.)

STATUS REPORT (THIS SIMPLY STATES THE STATUS OF YOUR OPERATIONAL PLAN.)

2019-2020 Assessment Cycle (Actual Cycle) (ACTUAL Data)

MEANS OF ASSESSMENT AND SUCCESS CRITERIA

SUMMARY OF DATA

USE OF RESULTS

STATUS REPORT

USE OF RESULTS

STATUS REPORT